

## SOLEBURY SCHOOL TRANSCRIPT REQUEST

Please complete and sign this form so that we may properly release your records (Once a student has attained the age of 18, the Registrar will not send transcripts to third parties at the request of parents. That request must come from the student\*):

Date of Request:			
(regist) Loot Name	Eiget Name	M: Jala (Ma: Jara)	
(print) Last Name	First Name	Middle (Maiden)	
Year of Graduation:	OR Withdr	rawal Date:	
Date of Birth:	Grade at W	Grade at Withdrawal:	
(current address):			
Institution Requesting Records:			
Name			
Street Address			
City/State/Zip			
Name			
Street Address			
City/State/Zip			
I authorize the release of my office level completed, GPA, and grades		school seal) to include: name, grade l.	
Student Signature (required)		Date (required)	
Fee: \$15.00 per copy, must accompan	y request	Received:	
Cash or Checks Accepted		Date record Sent:	
All checks should be made payable to <i>Solebury School</i>	0:	Paid:	

(Electronic payments can be made online at <a href="www.solebury.org/transcriptrequest">www.solebury.org/transcriptrequest</a>)
(Registrar contact information: Diane Sugden (<a href="dsugden@solebury.org">dsugden@solebury.org</a>, p215-862-5261, fax 215-862-3366)

\*As outlined in the Family Educational Rights and Privacy Act, it is the right of the student and his or her family to determine what information is released to third parties such as colleges, coaches, scholarship agencies, NCAA and other schools. Once a student has attained the age of 18, the Registrar will not send transcripts to third parties at the request of a family member. The request must come from the student. When a student or family member submits a Solebury School Transcript Request form, The Solebury School will send an official or an unofficial transcript where appropriate.